

# Parliamentary Motions Guide

Based on *Robert's Rules of Order Newly Revised (10<sup>th</sup> Edition)*

The motions below are listed in order of precedence. Any motion can be introduced if it is higher on the chart than the pending motion.

| YOU WANT TO:                                               | YOU SAY:                                                | INTERRUPT? | 2 <sup>ND</sup> ? | DEBATE? | AMEND? | VOTE?    |
|------------------------------------------------------------|---------------------------------------------------------|------------|-------------------|---------|--------|----------|
| §21 Close meeting                                          | I move to <b>adjourn</b>                                | No         | Yes               | No      | No     | Majority |
| §20 Take break                                             | I move to <b>recess</b> for                             | No         | Yes               | No      | Yes    | Majority |
| §19 Register complaint                                     | I rise to a <b>question of privilege</b>                | Yes        | No                | No      | No     | None     |
| §18 Make follow agenda                                     | I call for the <b>orders of the day</b>                 | Yes        | No                | No      | No     | None     |
| §17 Lay aside temporarily                                  | I move to <b>lay</b> the question <b>on the table</b>   | No         | Yes               | No      | No     | Majority |
| §16 Close debate                                           | I move the <b>previous question</b>                     | No         | Yes               | No      | No     | 2/3      |
| §15 <b>Limit or extend debate</b>                          | I move that debate be limited to ...                    | No         | Yes               | No      | Yes    | 2/3      |
| §14 <b>Postpone to a certain time</b>                      | I move to postpone the motion to ...                    | No         | Yes               | Yes     | Yes    | Majority |
| §13 <b>Refer</b> to committee                              | I move to refer the motion to ...                       | No         | Yes               | Yes     | Yes    | Majority |
| §12 Modify wording of motion                               | I move to <b>amend</b> the motion by ...                | No         | Yes               | Yes     | Yes    | Majority |
| §11 Kill main motion                                       | I move that the motion be <b>postponed indefinitely</b> | No         | Yes               | Yes     | No     | Majority |
| §10 Bring business before assembly (a <b>main motion</b> ) | I move that [or "to"] ...                               | No         | Yes               | Yes     | Yes    | Majority |

# Parliamentary Motions Guide

Based on *Robert's Rules of Order Newly Revised (10<sup>th</sup> Edition)*

**Incidental Motions** - no order of precedence. Arise incidentally and decided immediately.

| YOU WANT TO:                     | YOU SAY:                                             | INTERRUPT?      | 2 <sup>ND</sup> ? | DEBATE? | AMEND? | VOTE?    |
|----------------------------------|------------------------------------------------------|-----------------|-------------------|---------|--------|----------|
| §23 Enforce rules                | <b>Point of order</b>                                | Yes             | No                | No      | No     | None     |
| §24 Submit matter to assembly    | I <b>appeal</b> from the decision of the chair       | Yes             | Yes               | Varies  | No     | Majority |
| §25 Suspend rules                | I move to <b>suspend the rules</b> which ...         | No              | Yes               | No      | No     | 2/3      |
| §26 Avoid main motion altogether | I <b>object to the consideration</b> of the question | Yes             | No                | No      | No     | 2/3      |
| §27 Divide motion                | I move to <b>divide the question</b>                 | No              | Yes               | No      | Yes    | Majority |
| §29 Demand rising vote           | I call for a <b>division</b>                         | Yes             | No                | No      | No     | None     |
| §33 Parliamentary law question   | <b>Parliamentary inquiry</b>                         | Yes (if urgent) | No                | No      | No     | None     |
| §33 Request for information      | <b>Point of information</b>                          | Yes (if urgent) | No                | No      | No     | None     |

**Motions That Bring a Question Again Before the Assembly** - no order of precedence. Introduce only when nothing else pending.

|                                      |                                                                 |    |     |        |     |                       |
|--------------------------------------|-----------------------------------------------------------------|----|-----|--------|-----|-----------------------|
| §34 Take matter from table           | I move to <b>take from the table</b> ...                        | No | Yes | No     | No  | Majority              |
| §35 Cancel or change previous action | I move to <b>rescind/ amend something previously adopted...</b> | No | Yes | Yes    | Yes | 2/3 or maj. w/ notice |
| §37 Reconsider motion                | I move to <b>reconsider</b> the vote ...                        | No | Yes | Varies | No  | Majority              |